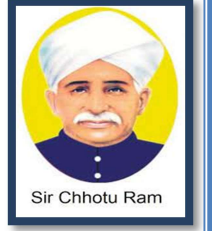




Established in 1951

# CHHOTU RAM ARYA COLLEGE



Sir Chhotu Ram



## SELF-STUDY REPORT

2022-2023

CRITERIA – V

Policy document of the HEI for  
award of scholarship and freeships.

# **SCHEME OF 'POST-MATRIC SCHOLARSHIP' FOR STUDENTS BELONGING TO THE MINORITY COMMUNITIES**

## **1. BACKGROUND**

The Prime Minister's New 15 Point Programme for the Welfare of Minorities was announced in June, 2006. It provides that a post-matric scholarship scheme for meritorious students from minority communities would be implemented.

## **2. OBJECTIVE**

The objective of the scheme is to award scholarships to meritorious students belonging to economically weaker sections of minority community so as to provide them better opportunities for higher education, increase their rate of attainment in higher education and enhance their employability.

## **3. SCOPE**

The scholarship is to be awarded for studies in India in a government or private higher secondary school/college/university, including such residential institutes of the Government and eligible private institutes selected and notified in a transparent manner by the State Government/Union Territory Administration concerned. It will also cover technical and vocational courses in Industrial Training Institutes/ Industrial Training Centres affiliated with the National Council for Vocational Training (NCVT) of classes XI and XII level.

## **4. ELIGIBILITY**

Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs.2.00 lakh.

## **5. DISTRIBUTION**

Muslim, Christian, Sikh, Buddhist, Jain and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992. The distribution of scholarship among the States/Union Territories will be made on the basis of population of the above notified minorities in the States/ Union Territories of Census 2001.

## **6. EARMARKING FOR GIRL STUDENTS**

30% of scholarship will be earmarked for girl students. In case sufficient number of eligible girl students are not available, then the balance earmarked scholarships may be awarded to eligible boy students.

## **7. SELECTION PROCEDURE**

Unlike scholarship for SC and ST, there are a fixed number of scholarships for minorities is small and limited. Students from BPL families, having the lowest income shall be given preference in the ascending order. The renewal applications would be fully exhausted before the new applications are considered.

## 8. DURATION

Scholarship will be provided for the entire course. However, maintenance allowance will be given for a period not exceeding 10 months only in an academic year.

## 9. RATE OF SCHOLARSHIP

Actual financial assistance will be provided for admission & course /tuition fee and maintenance allowance as given below subject to a maximum ceiling indicated against item concerned:

(Amount in Rs.)

Sl. No.	Item	Hosteller *	Day scholar
1	Admission and tuition fee for classes XI and XII.	Actual subject to a maximum ceiling of Rs.7,000 p.a.	Actual subject to a maximum ceiling of Rs.7,000 p.a.
2	Admission and course/tuition fee for technical and vocational courses of XI and XII level. (Includes fees/charges for raw materials, etc.)	Actual subject to a maximum ceiling of Rs.10,000 p.a.	Actual subject to a maximum ceiling of Rs.10,000 p.a.
3	Admission and tuition fee for undergraduate, post graduate.	Actual subject to a maximum ceiling of Rs.3,000 p.a.	Actual subject to a maximum ceiling of Rs.3,000 p.a.
4	Maintenance allowance for 10 months only in an academic year (Includes expenses for study material, etc.)		
	(i) Classes XI and XII including technical and vocational courses of this level.	Rs.380 p.m.	Rs.230 p.m.
	(ii) Courses other than technical and professional courses at undergraduate and post graduate level	Rs.570 p.m.	Rs.300 p.m.
	(iii) M. Phil and Ph.D. (For those researchers who are not awarded any fellowship by university or any other authority)	Rs.1200 p.m.	Rs.550 p.m.

\* Hostellers include students who are not staying in hostel of the school/institute concerned but are staying as paying guest or in rented accommodation in towns/cities which are not the places where their parents reside.

## **10. IMPLEMENTING AGENCIES**

The scheme will be implemented through the State Government/ Union Territory Administration.

## **11. CONDITIONS FOR SCHOLARSHIP**

- (i) Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs.2.00 lakh. Unlike scholarship for SC and ST, there are a fixed number of scholarships for minorities and hence preference for selection has been laid down. Students from BPL families, having the lowest income shall be given preference in the ascending order. The renewal applications would be fully exhausted before the new applications are considered.
- (ii) The award will be discontinued if a student fails to secure 50% marks or equivalent grade in the previous final examination. Scholarship will not be awarded for more than the normal period of time taken to obtain Certificate/Degree/M. Phil Degree/Doctorate Degree.
- (iii) Scholarships will not be given to more than two students in a family.
- (iv) The students should be regular in attendance for which the yardstick will be decided by the competent authority of the school/college/university.
- (v) Migration of students from one Institution to another would not normally be allowed during the course of the academic year except under exceptional circumstances and in the interest of the student's academic career.
- (vi) If a student violates any other term and condition of the scholarship, the scholarship may be suspended or cancelled. The State Government/Union Territory Administration can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.
- (vii) If a student is found to have obtained a scholarship by false statement/certificates, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid shall be recovered, at the discretion of the concerned State Government/Union Territory Administration.
- (viii) Course fee/tuition fee and maintenance allowance will be credited directly to the students' bank account.
- (ix) The State Government/Union Territory Administration will maintain a separate account and records relating to the funds received from the Ministry and they will be subjected to inspection by the officers of the Ministry or any other agency designated by the Ministry.
- (x) The student obtaining benefits under this scholarship scheme shall not be allowed to avail of benefits under any other scholarship scheme implemented by State Government/UT Administration, for the same purpose.
- (xi) The State Government/ Union Territory Administration shall constitute a Committee of the departments implementing such scholarship schemes to ensure that the students from the minority community, who may also belong to SC/ST/OBC category, does not avail scholarship from other sources for the same purpose and avail only from one source.

- (xii) The fund for distribution of scholarships in subsequent years will be released after receiving the utilization certificate for the previous year.
- (xiii) The scheme will be evaluated at regular intervals by the Ministry or any other agency designated by the Ministry and the cost of the evaluation study will be borne by the Ministry under the provision of the scheme.
- (xiv) The State/Union Territory shall place all relevant details of financial and physical achievements on their website.
- (xv) The regulations can be changed at any time at the discretion of the Government of India.
- (xvi) The concerned State Government/Union Territory Administration will be responsible for processing and scrutinizing the applications submitted by the students (as per the work flow opted) and send the proposal of eligible students online to this Ministry for sanction of the scholarships as per timelines.

## **12. ADMINISTRATIVE EXPENSES**

As the magnitude of data to be entered and processed would be enormous as the scheme gets implemented over the years, there would be a need to engage qualified skilled personnel right from the beginning to ensure that the data based computerised systems are operational. Qualified skilled personnel possessing requisite expertise to operate computer programme designed for this purpose, enter, process, analyse, monitor, retrieve and transfer data should be engaged on contract basis as per need. Data provided by the States/Union Territories will be maintained and managed by the Ministry with personnel of similar expertise to be engaged on contract basis.

A provision not exceeding 2% of the total budget will be made to meet the administrative and allied costs viz. expenditure of the States/Union Territories and the Ministry for office equipments including computers and accessories, furniture, printing of application forms, advertisements, engagement of personnel, etc. This provision will also be used for evaluation and monitoring of the scheme, through outside reputed institutions/agencies engaged by the Ministry of Minority Affairs, Government of India and the State Governments/Union Territory Administrations.

## **13. RENEWAL OF SCHOLARSHIP**

The scholarship, once awarded, may be renewed during the next academic year of the course on the production of certificate that the student has secured 50% marks in the examination.

## **14. ANNOUNCEMENT OF SCHEME**

The scheme will be announced by the concerned State Government/Union Territory Administration well in time, through advertisements in the leading language newspapers and local dailies and by using other suitable publicity media.

## **16. PATTERN OF FINANCIAL ASSISTANCE**

100% funding will be given by the Central Government to the State Government/Union Territory Administration.

## **17. MONITORING & TRANSPARENCY**

The States/Union Territories implementing the scheme shall monitor the financial and physical performance of the scheme at the State/Union Territory level. For this purpose, an IT enabled monitoring mechanism shall be in place. The State/Union Territory will be required to furnish quarterly financial and physical progress reports to the Ministry. The State/Union Territory shall maintain year-wise details of the students receiving scholarship, indicating school/college/institute, location of school/college/institute, government or private, class, gender and new or renewal. The States/Union Territories shall place relevant physical and financial details in their official website.

## **18. EVALUATION**

The monitoring of the financial and physical performance of the scheme will be evaluated by assigning evaluation/impact studies to reputed institutions/agencies by the Ministry of Minority Affairs, Government of India.

## **19. PROCEDURE FOR APPLYING**

(i) The scheme is implemented through National Scholarship Portal (NSP). It is mandatory for all students to apply online on the website of this Ministry i.e. [www.scholarships.gov.in](http://www.scholarships.gov.in).

(ii) The list of documents to be scanned & uploaded for both Fresh and Renewal Scholarships as under:

- a) Student Photo. (Mandatory).
- b) Institution Verification Form. (Mandatory).
- c) Self declaration of Income Certificate by the student. (Mandatory).
- d) Self declaration of community by the student. (Mandatory).
- e) In case of Fresh: Self Attested Certificate of 'Previous Academic Mark sheet' as filled in Form. (Mandatory).
- f) In case of Renewal: Self-Attested Certificate of Previous Year Marksheet as filled in the Form. (Mandatory).
- g) Fee Receipt of current course year. (Mandatory).
- h) Proof of Bank Account in the name of student. (Mandatory).
- i) Aadhaar Card (optional).
- j) Residential Certificate. (Mandatory).

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**Fee Concession Criteria**  
**Academic Session 2023-2024**

**The committee unanimously finalized the following Criteria for fee concession.**

**Academic:**

**For Admission in B.A. I Year**

- |                        |   |         |
|------------------------|---|---------|
| 1. B.A./B.Sc./B.Com. - | 95% and above marks (in 12 <sup>th</sup> Class) - | 10000/- |
| 2. B.A./B.Sc./B.Com. - | 90% and above marks (in 12 <sup>th</sup> Class) - | 5000/-  |
| 3. B.A./B.Sc./B.Com. - | 85% and above marks (in 12 <sup>th</sup> Class) - | 2500/-  |

**For Admission in B.A. II & III Year (in B.A. 1<sup>st</sup> or B.A. II)**

- |                        |                     |   |         |
|------------------------|---------------------|---|---------|
| 1. B.A./B.Sc./B.Com. - | 90% and above marks | - | 10000/- |
| 2. B.A./B.Sc./B.Com. - | 85% and above marks | - | 5000/-  |
| 3. B.A./B.Sc./B.Com. - | 80% and above marks | - | 2500/-  |

**Sports:**

- |  |   |         |
|--|---|---------|
| 1. International Position holders (1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> ) | - | 10000/- |
| 2. International Participation   | - | 8000/-  |
| 3. National/All India University level position holders                                  | - | 7000/-  |
| 1 <sup>st</sup>  | - | 7000/-  |
| 2 <sup>nd</sup>  | - | 5000/-  |
| 3 <sup>rd</sup>  | - | 3000/-  |
| 4. State / University Level Position holders   | - | 5000/-  |
| 1 <sup>st</sup>  | - | 5000/-  |
| 2 <sup>nd</sup>  | - | 3000/-  |
| 3 <sup>rd</sup>  | - | 2000/-  |

\* The certificates should to be self-attested.

\* Only the certificates approved by Federation/ DEO/ University will be considered

**Cultural:**

- |  |   |         |
|--|---|---------|
| 1. International Position holders (1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> ) | - | 10000/- |
| 2. International Participation   | - | 8000/-  |
| 3. National/Inter University level position holders                                      | - | 7000/-  |
| 1 <sup>st</sup>  | - | 7000/-  |
| 2 <sup>nd</sup>  | - | 5000/-  |
| 3 <sup>rd</sup>  | - | 3000/-  |
| 4. University / Inter Zonal level Position holders                                       | - | 5000/-  |
| 1 <sup>st</sup>  | - | 5000/-  |
| 2 <sup>nd</sup>  | - | 3000/-  |
| 3 <sup>rd</sup>  | - | 2000/-  |
| 5. Zonal / Inter- college level Position holders   | - | 3000/-  |
| 1 <sup>st</sup>  | - | 3000/-  |
| 2 <sup>nd</sup>  | - | 2000/-  |
| 3 <sup>rd</sup>  | - | 1000/-  |





### Others:

1. NSS (best volunteer)	-	3000/-
2. NCC ('C' Certificate)	-	3000/-
3. Parentless child	-	10000/-
4. Fatherless child	-	2500/-
5. Physically Handicapped (above 90%)	-	10000/-
6. Physically Handicapped (50% to 90%)	-	5000/-
7. Son/ Daughter of college employee (Proof to be attached) - (Only for Class III & Class IV).	-	3000/-

### Note:

1. Only one category concession will be admissible to the students.
2. This fee concession is not applicable for the students who are getting scholarship or financial aid from the Govt. or any other agency.
3. Concession for sports activities is admissible only for the games enlisted in University Sports Calendar.
4. The certificate issued immediately before the year of admission or during the year of admission will be considered for fee concession. The Certificates issued between 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023 (Schools) and 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023 (Colleges) will only be considered for fee concession.
5. The above criteria is not a matter of right, the decision of the fee concession committee will be final and binding.

### Committee:

1. Dr. J.S. Phor
2. Dr. Rajiv Kumar
3. Dr. Vijay Kiran

*JSPM*  
*RK*  
*VK*



*D. K. S.*  
Principal